



Coimisiún na Scrúduithe Stáit
State Examinations Commission

Playing MP3 files using PowerPoint
and Zoom Meetings

1

Open your
Powerpoint

The screenshot shows the Microsoft PowerPoint application window. The title bar reads "Presentation1 - PowerPoint" and the user name "Tricia Goss" is visible in the top right. The ribbon is set to the "Home" tab, with sub-tabs for Clipboard, Slides, Font, Paragraph, Drawing, Editing, and Voice. The main slide area contains the text "Audio sharing from PowerPoint to Zoom". Below the slide, there are three audio tracks labeled "Track 1", "Track 2", and "Track 3". Each track has a play button, a progress bar, and a volume icon. The status bar at the bottom indicates "Slide 1 of 1" and a zoom level of "114%".

2



A screenshot of a Zoom meeting interface. The main content area is white and features a green harp logo at the top center. Below the logo is a yellow rounded rectangle containing the text "Zoom Meeting Interface" in white. Underneath this is the text "Coimisiún na Scrúduithe Stáit" in blue and "State Examinations Commission" in green. The Zoom control bar at the bottom includes icons for Unmute, Start Video, Participants (1), Chat, Share Screen, and an End button. The top right corner shows the time 09:57 and a View button.

09:57 View

Zoom Meeting
Interface

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Unmute Start Video Participants 1 Chat Share Screen End

3

09:57 View

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Click 'Share Screen' checkbox

Unmute Start Video Participants 1 Chat Share Screen End

4

The image shows a Zoom interface for screen sharing. At the top right, the time is 09:57 and there is a 'View' button. Below this is a tabbed menu with 'Basic', 'Advanced', and 'Files'. The 'Advanced' tab is highlighted with a yellow circle. A yellow callout box with the text 'Choose the 'Advanced' tab' points to this tab. The main area displays three preview cards: 'Whiteboard', 'Audio sharing from PowerPoint to Zoom' (with three tracks), and 'WhatsApp - WhatsApp'. At the bottom of the preview area are two checkboxes: 'Share sound' and 'Optimize for video clip', and a blue 'Share' button. The bottom of the screen features a dark toolbar with icons for 'Unmute', 'Start Video', 'Participants', 'Chat', 'Share Screen' (highlighted in green), and 'End'.

5

The screenshot shows a meeting interface with a dark background. At the top right, there is a green checkmark icon, a timer showing '09:57', and a 'View' button. The main content area is a white panel with three tabs: 'Basic', 'Advanced', and 'Files'. The 'Advanced' tab is selected. It contains three main options: 'Slides as Virtual Background' (with a 'BETA' badge), 'Music or Computer Sound Only?' (highlighted with a yellow circle), 'Video', and 'Content from 2nd Camera' (with a help icon). At the bottom of the panel, there are two checkboxes: 'Share sound' and 'Optimize for video clip', and a blue 'Share' button. Below the panel is a dark control bar with icons for 'Unmute', 'Start Video', 'Participants', 'Chat', 'Share Screen' (highlighted in green), and 'End'.

6

09:57 View

Basic **Advanced** Files

BETA
Slides as Virtual Background

Music or Computer Sound Only ?

Video

Content from 2nd Camera ?

Share sound Optimize for video clip

Share

Click the 'Share' button

Unmute Start Video Participants Chat **Share Screen** End

AutoSave OFF Presentation1 - PowerPoint Tricia Goss

File Home Insert Draw Design Transitions Animations Slide Show Review View Help Tell me what you want to do

Clipboard Slides Font Paragraph Drawing Editing Voice

Audio sharing from PowerPoint to Zoom

Return to Powerpoint and play your mp3.

Track 1

Track 2

Track 3

Slide 1 of 1 Notes 114%